

WOMEN'S BASKETBALL OPERATING CODE

I. Organization of Coaches Groups and Meetings

A. Membership

1. All MCAC coaches are members of the coaches' organization.
2. Each college shall have one vote.

B. Chair/Secretary

1. The state chair will chair the meeting.
2. A secretary will be appointed for each meeting and will keep written records of all business conducted. These records are to be turned into the chair of the MCAC as an addendum to the minutes.

C. Meeting

1. It is recommended that all MCAC Women's college basketball coaches attend the meeting if possible.
2. The coaches or their designated representatives shall meet during a designated time at the MCAC State Tournament or by video conference. If additional meetings are necessary, the chair of this group may request a special meeting.
3. Any decisions or actions require a simple majority of the quorum (people in attendance).
4. A quorum shall be defined as 50% plus one of the member institutions with voting privileges.
5. Post-season Meeting Agenda
 - a. Schedule
 - b. Update Operating Code
 - c. Review & Update List of Officials

II. Competitive Season

- A. The number of dates of competition is 27 contests and 4 scrimmages.
- B. The maximum number of contests allowed on weekdays is 13.
- C. The first allowable practice date is October 1.
- D. The first allowable competition start date is November 1. However an alumni basketball game may be played before the first allowable contest.
- E. Playoffs need to be completed by the end of the day on Tuesday previous to the state tournament.
- F. Out-of-season practices shall follow the NJCAA Handbook.

III. Rules and Regulations

- A. NCAA rules will be used for all competition.
- B. NIKE is the official MCAC ball.
- C. An MCAC contract should be used for all home events. The sport master schedule of division games may serve in lieu of a contract.
- D. For inter-division (north/south) and division games on traveling weekend, the traveling team will wear dark uniforms on Friday and light uniforms on Saturday.
- E. Game times for double headers (women/men) will be at 6:00pm and 8:00pm on Fridays; and 1:00pm and 3:00pm on Saturdays.
- F. Teams shall wear white jerseys at home and dark jerseys away from home with the exception of D. above.
- G. Statistics- Film
 1. All MCAC schools will use the Cyber Stats program.
 2. The home team is responsible for providing statistics at half-time and after the game.
 3. The MCAC statistics will be calculated and distributed by the Conference Coordinator.
 4. The home team is responsible for filming the game and providing immediate copy for the visiting team after the game in DVD format.
- H. The home team will provide six (6) warm-up basketballs for the visiting team.
- I. Separate locker room facilities will be provided with a blackboard or whiteboard.

- J. Family of players, coaches, and employees of schools, for three years from termination of employment in the division may not be used to officiate. No official shall be a former coach (from previous year) for any player participating in the contest.
- K. Expenses for play-offs will be shared between participating schools as mutually agreed upon.

IV. Division Organization

Northern Division

Fond Du Lac
 Hibbing
 Itasca
 Mesabi Range
 Northland
 Rainy River
 Vermilion

Southern Division

Anoka-Ramsey
 Central Lakes
 Fergus Falls
 Minnesota West
 Ridgewater
 Riverland
 Rochester

A. Election of Division Chair and Secretary

1. Each division shall elect and/or appoint a Chair and a secretary.
2. Duties of Chair
 - a) If deemed necessary, relay information to the Conference Coordinator.
 - b) The division chairs, or alternate divisional representatives, should attend the coaches meetings at the conference tournaments. At each meeting they should do the following:
 - 1) Present the All-Division team to the tournament director by the suggested date.
 - 2) Represent any coaches not in attendance regarding the recommended changes in rules, policies, and operating procedure.
3. Duties of Secretary
 - a) Record all minutes and decisions of division meetings.
 - b) Turn these minutes over to the MCAC coordinator, who will forward to all coaches and athletic coordinators within one week of coaches meeting.

B. Division Responsibilities

1. Divisions will meet to formulate the division schedule for the next school year either at the spring meeting or via electronic communication.
2. Divisions may set up any rules or procedures for their specific divisions to ensure easier operation. This will be subject to the approval of the MCAC Executive Committee or the MCAC General Assembly.
3. All division playoffs must be finished by the end of Tuesday previous to state tournament play.

C. Tie Breaking Procedures: Southern and Northern Divisions

1. In the event of a two-way tie for a division championship, the team entered in the #1 position will be determined by the following procedure:
 - a. Won-loss records head to head division games.
 - b. If each team won one of the two division games, a coin flip will determine the # 1 seed
2. In the event of a three-way tie for a division championship, tournament participants will be determined on the basis of:
 - a. Won-loss records head to head division games.
 - b. Best record against the next highest division team. If one team has a better record verse the highest remaining team, they will be the #1 seed for state tournament. If two teams remain tied they will flip for #2 and # 3 seeds. In the event that all teams remain tied with the same record against the next highest division team, you would then look at the teams' record against the next highest division team until you have exhausted division teams. At that point, if there is still a tie of three or more teams, a draw will determine the seeding of teams for the state tournament
3. In the event of a four-way tie for a division championship, tournament participants

- will be determined on the basis of:
- a. Won-loss records head to head.
 - b. See item 2-b.
4. In the event of a five-way tie for a division championship, tournament participants will be determined on the basis of:
 - a. Won-loss records head to head.
 - b. See item 2-b.
 5. In the event of a tie for second or third place, that does not affect any entry to the state tournament, tournament participants will be determined on the basis of:
 - a. Won-loss records head to head.
 - b. Won-loss record vs. champion.
 - c. Won-loss record vs. runner-up.
 - d. A coin flip to determine positions.
 6. In the event of a four-way tie for second place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Won-loss record vs. champion.
 - c. A draw for the #2 and #3 positions, with the remaining two teams involved in play-off with the winner receiving #4 position and the loser eliminated.
 7. In the event of a three-way tie for third place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Won-loss record vs. champion.
 - c. Won-loss record vs. runner-up.
 - d. A draw for the #4 position, with the remaining two teams involved in a play-off game, with the winner to be #3 position, and the loser eliminated.
 8. In the event of a four-way tie for third place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Won-loss records vs. champion.
 - c. Won-loss records vs. runner-up.
 - d. A draw for two play-off games, with the winners advancing to the state tournament and losers eliminated.
 - e. Once the winners have been determined from play-off games, a coin flip will determine #3 and #4 positions.
 9. In the event of a two-way tie for fourth place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. If each team won one of the two division games, a play-off game will be held to decide the #4 position.
 10. In the event of a three-way tie for fourth place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Won-loss records vs. champion.
 - c. Won-loss records vs. runner-up.
 - d. Won-loss records vs. third place team.
 - e. A draw to select one team eliminated. A play-off game will be held between the other two teams.
 11. In the event of a four-way tie for fourth place, tournament participants will be determined by:
 - a. Won-loss records head to head.
 - b. Won-loss records vs. champion.
 - c. Won-loss records vs. runner-up.
 - d. Won-loss records vs. third place team.
 - e. Draw two teams for a play-off game.
 12. In the event a play-off game is needed, it shall be scheduled by mutual consent no later than the Tuesday preceding the MCAC Tournament at a site to be

determined by a coin flip. The game may be played at a neutral site by mutual consent.

V. Eligibility

- A. Schools must be paid members of the MCAC-Women's Division.

VI. Awards Procedures

A. All-Division

1. An All-Division team will be selected. Fifteen (15) players will be given these honors; 5 on the first team, 5 on the second team, and 5 honorable mention. The All-Division teams will be chosen in the following manner:
 - a. Each coach nominates up to four players from his/her team (listing their top choice first) including individual statistics and comments and submits the names to the women's north and south division chairs.
 - b. The division chair will send out ballots to each coach. Coaches vote for 15 players (Reminder - you cannot vote for your own players).
 - c. All-Division nominations forms should be faxed or emailed to each division chair, in accordance with the date requested by division chair.
 - d. Results will be tallied in the following manner:
 - 1) Each coach votes 1 thru 15 with a 15 given to their top choice. (i.e. if a player is voted #1 she will receive 15 points). The player receiving the most points will be given top honors.
 - 2) In case of a tie for any position, the names of the players will be listed in the order of overall conference record standings.
 - e. Division chairs should send the results of the All-Division teams to the appropriate State Tournament Director and to the MCAC coordinator.

B. MCAC All-State Basketball Team

1. Teams will be composed of twenty (20) players: (10) first team and (10) second team.
2. The top five vote getters from each division will be named first team All State and the second five from each division will be named second team All State.

C. State Tournament All-Tournament Team

1. At the state tournament, the host school shall select a ten-player All-Tournament team with one of those players being chosen outstanding player.
2. A committee of at least three people will be appointed by the tournament director to pick the ten-player team.

D. Basketball Coach of the Year

1. Coaches present at the coaches meeting will elect a MCAC North and South Coach of the Year.
2. The coach selected will receive a certificate from the conference office.

E. Basketball All Academic Team Certificate

The MCAC Team with the highest G.P.A. of 3.0 or better during the majority season of participation, shall be awarded an all academic team certificate from the conference office.

VII. State Tournament Policies

- A. The MCAC Women's Basketball Tournament shall be held on three days (Friday, Saturday and Sunday).

B. Tournament Dates and Sites

<u>Year</u>	<u>Dates</u>	<u>Site</u>
2011	February 25, 26, 27	Northland

C. The Type of Tournament

1. An eight team MCAC state tournament will be played.
 - a. Places one through five shall be determined.
 - b. The winner of the 5th place game will be awarded 5th place.
 - c. The loser of the 3rd place game will be awarded 4th place.
2. The top four teams from the north division and the top four from the south division will qualify.
3. Tournament seeding: (Note: The host college will select which time slot they will play in and the brackets stay intact).

N-1 vs. S-4

N-3 vs. S-2

N-2 vs. S-3

N-4 vs. S-1

4. Region 13 A and 13 B qualification for Minnesota teams will be determined by place in the MCAC state tournament only.
5. It is recommended that the tournament director not be participating in the tournament as a coach.

D. Tournament Expense

1. All tournament expenses except officials are the responsibility of the host college.
2. All profits from gate, concessions, etc. are to keep by the host college.
3. The MCAC will provide a reimbursement for game officials.

E. Officials

1. Tournament Officials

- a. Recommendations shall be made to the Tournament host at the State Tournament meetings. Coaches shall develop a list of accepted officials.
 - b. Officials shall be hired by the Tournament Director.
 - c. No person employed by a member MCAC college may be hired as a basketball official in tournament games.
 - d. Family players, coaches and employees of member schools (for three years from termination of employment) in the division may not be used to officiate.
2. Official timers and scorers shall be supplied by the host college.
 3. Officials shall not officiate back to back games during the tournament except in case of injury or extenuating circumstances.
 4. An alternate official will be on call each day of the tournament at no expense.
 5. The host college will pay the officials and send an invoice to the MCAC Coordinator to receive reimbursement.

F. Procedure for Selecting an All-Tournament Team

1. At each state tournament, the host school shall select a ten-player All-Tournament team with one of those players being chosen outstanding player.
2. A committee of at least three people will be appointed by the tournament director to pick the ten-player team.
3. This committee will select the players at the half-time of the championship game so that the team can be announced during the presentation of trophies and awards at the end of the tournament.
4. The committee members should be chosen from basketball knowledgeable people who can attend all or most of the games.
5. Each member of the committee shall receive a copy of game statistics.
6. Selection to the team by the committee will be based only on tournament play.
7. Each of the ten players will receive a plaque stating their appointment to the team.

VIII. Master Rotational Schedules - North and South Inter-Division Schedule

2010

Friday 12/03/2010

<u>Visitor</u>	<u>Home</u>
Rainy River	Ridgewater
Hibbing	Minnesota West
Itasca	Rochester
Northland	Riverland
Mesabi Range	Fergus Falls
Vermilion	Central Lakes
NORTH BYE	St. Cloud
Fond Du Lac	Anoka Ramsey

Friday 12/10/2010

<u>Visitor</u>	<u>Home</u>
Riverland	Hibbing
Rochester	Rainy River
Central Lakes	Northland
Fergus Falls	Itasca
Anoka-Ramsey	Vermilion
St. Cloud	Mesabi Range
Minnesota West	Fond Du Lac
Ridgewater	NORTH BYE

Saturday 12/04/2010

<u>Visitor</u>	<u>Home</u>
Rainy River	Minnesota West
Hibbing	Ridgewater
Itasca	Riverland
Northland	Rochester
Mesabi Range	Central Lakes
Vermilion	Fergus Falls
NORTH BYE	Anoka-Ramsey
Fond Du Lac	St. Cloud

Saturday 12/11/2010

<u>Visitor</u>	<u>Home</u>
Rochester	Hibbing
Riverland	Rainy River
Fergus Falls	Northland
Central Lakes	Itasca
St. Cloud	Vermilion
Anoka-Ramsey	Mesabi Range
Ridgewater	Fond Du Lac
Minnesota West	NORTH BYE

2011 MCAC NORTHERN DIVISION BASKETBALL SCHEDULE

January 7
Hibbing @ Itasca

January 8
Northland @ Mesabi Range

January 12
Mesabi Range @ Itasca

Northland @ Vermilion
Fond Du Lac @ Mesabi Range

January 15
Hibbing @ Northland
Mesabi Range @ Rainy River
Itasca @ Fond Du Lac

January 22
Northland @ Fond Du Lac
Vermilion @ Mesabi Range
Rainy River @ Hibbing

February 2
Hibbing @ Vermilion
Northland @ Rainy River
Itasca @ Mesabi Range

February 12
Northland @ Hibbing
Fond Du Lac @ Itasca
Rainy River @ Mesabi Range

Itasca @ Rainy River
Fond Du Lac @ Vermilion

January 19
Fond Du Lac @ Hibbing
Vermilion @ Rainy River

January 26
Hibbing @ Mesabi Range
Itasca @ Vermilion
Rainy River @ Fond Du Lac

February 5
Mesabi Range @ Northland
Vermilion @ Fond Du Lac
Rainy River @ Itasca

February 16
Hibbing @ Fond Du Lac
Itasca @ Northland
Rainy River @ Vermilion

Vermilion Hibbing
Rainy River @ Northland

January 21
Northland @ Itasca

January 29
Mesabi Range @ Fond Du Lac
Itasca @ Hibbing
Vermilion @ Northland

February 9
Hibbing @ Rainy River
Mesabi Range @ Vermilion
Fond Du Lac @ Northland

February 19
Mesabi Range @ Hibbing
Fond Du Lac @ Rainy River
Vermilion @ Itasca

2011 MCAC SOUTHERN DIVISION BASKETBALL SCHEDULE

Week 1 Wednesday 1-5-11
RW @ AR

Saturday 1-8-11
RL @ MW

	CL @ FF RO @ MW RL BYE	RO @ CL FF @ RW AR BYE
Week 2	Wednesday 1-12-11 MW @ FF AR @ RL CL @ RW RO BYE	Saturday 1-15-11 RW @ RO RL @ CL AR @ FF MW BYE
Week 3	Wednesday 1- 19-11 MW @ RW CL @ AR RL @ RO FF BYE	Saturday 1-22-11 AR @ MW RL @ RW RO @ FF CL BYE
Week 4	Wednesday 1-26-11 FF @ RL RO @ AR CL @ MW RW BYE	Saturday 1-29-11 AR @ RW FF @ CL MW @ RO RL BYE
Week 5	Wednesday 2-2-11 MW @ RL CL @ RCTC RW @ FF AR BYE	Saturday 2-5-11 FF @ MW RL @ AR RW @ CL RO BYE
Week 6	Wednesday 2-9-11 RO @ RW CL @ RL FF @ AR MW BYE	Saturday 2-12-11 RW @ MW AR @ CL RO @ RL FF BYE
Week 7	Wednesday 2-16-11 MW @ AR RW @ RL FF @ RO CL BYE	Saturday 2-19-11 RL @ FF AR @ RO MW @ CL RW BYE

MCAC State Tournament February 25-26-27, 2011