MCAC VOLLEYBALL OPERATING CODE

I. Organization of Coaches' Group and Meetings

A. Membership
1. All volleyball coaches of the MCAC Women's Division may participate in the meeting.
2. It is recommended that all MCAC Women's Division volleyball coaches attend the meeting.
3. Each member college will have one vote, head coaches must be in attendance at the state tournament meeting in order to vote on issues.

B. Chair and Secretary
1. The chair of the volleyball coaches' association will chair the meeting.
2. The secretary will keep written records of all business conducted. These records are to be turned in to the MCAC Women's Division president and the MCAC Coordinator as an addendum to the minutes.

C. Coaches' Meetings
1. The MCAC Volleyball coach's meeting will take place at the state tournament after the banquet and simultaneously by video or telephone conference.

II. Competitive Season

A. MCAC volleyball teams are allowed 20 dates for matches.
B. The first allowable date for volleyball conditioning and/or practice shall be August 13th, 2010.
C. The competition start date is the fourth Friday in August. (August 27, 2010)
1. It is recommended that each team have a two-week conditioning period before the first scheduled game.

D. The following may not take place before the starting date for volleyball practice:
1. The checking out of any equipment or supplies, except shoes and ball.
2. The use of college facilities for any group workouts involving volleyball skills (conditioning allowed if not organized or supervised by college personnel).
3. Any volleyball practices organized or supervised by college personnel.
4. The mailing of notebooks (a conditioning program may be sent to each athlete).
5. Any action considered an attempt to bypass the intent of the rule.

E. All division matches/playoffs must be completed by the Monday prior to the state tournament.

F. Teams may practice up to 14 dates from February 1 to April 30. Dates must be documented with the college athletic director and submitted to conference office after completion.

III. Rules and Regulations

A. Officials
1. College rated officials must be used for all matches, playoffs, and tournaments.

B. Line Judges/Head Table
1. All line judges shall wear white polo shirts, dark pants, and may not wear caps.
2. All line judges must view PAVO line judging training video prior to working a match.
3. The head table should include the official scorer, the libero tracker, and the scoreboard operator.

C. The Tachikara SV-5W gold/black is recommended for season and post-season play. Schools can use all white or a different colored ball during the season, but regional and national play will use the gold/black ball. The host college team is to provide at least six practice balls for the visiting team.

D. Scheduling

1. All home colleges shall send a letter of confirmation **(**the schedule may act as confirmation**)** to each college with whom they will be competing by May 1 of previous school year stating date, time and place, and colleges involved. Visiting colleges will sign and return the confirmation within 30 days. The official MCAC game confirmation form will be used. Colleges not receiving confirmations of away events shall place a phone call to the athletic director of that college as a reminder.
2. Any college after signing a confirmation that does not honor their commitment will be obligated to reimburse the officials and workers if canceled within 30 days of the scheduled date of the contest. The Coordinator's office shall be notified if by mutual consent a contest is changed two weeks or more before the scheduled date.
3. All colleges will send a team roster prior to the first contest to all colleges competing against them in the season and to the state and regional tournament directors. Also, it is suggested to send a schedule of matches.

E. MCAC Pre-Game Protocol

The NJCAA will follow the pre-game protocol listed below.

Visible Clock	**Time Allotment**	**Protocol**
21:00 – 19:00	2:00	Shared stretching and captains with officials
19:00 – 15:00	4:00	Visiting Team Court
15:00 – 11:00	4:00	Home Team Court
11:00 – 6:00	5:00	Visiting Team Court
6:00 – 1:00	500	Home Team Court
0:00		Team Huddle, Announcements, National Anthem, Introductions

Referee blows whistle for captains to shake
Referee blows whistle again for rest of team to shake
Back to bench
Team on endline

F. Rules

1. NCAA rules will be used for all competition.

IV. <u>Division Organization</u>

A. Composition

<u>Northern Division</u>		<u>Southern Division</u>	
Central Lakes	Mesabi	Anoka Ramsey Ridgewater	
Northland	Rainy River	Minnesota West	Riverland
Hibbing	Vermilion	MSCTC-Fergus Falls	Rochester
Itasca	Fond Du Lac		

B. Responsibilities of Division Chairs

1. Each division shall elect and/or appoint a chair ~~and a secretary~~.
2. Duties.

a. If deemed necessary, relay information to the Conference Coordinator.
b. The division chairs, or alternate divisional representatives, should attend the coaches' meetings at the conference tournaments. At each meeting they should do the following:
   1) Present the All-Division Team to the tournament director by suggested date.
   2) Represent any coaches not in attendance regarding the recommended changes in rules, policies, and operating procedure.

3. Division Chairs
   a. North Division – Leslie Reed
   b. South Division – TBA

C. Division Responsibilities
1. Each division will decide how their representatives to the state tournament are to be determined subject to the approval of the MCAC.
2. Divisions will meet to schedule within divisions either at the spring meeting or electronically.
3. Each division may set up any rules or procedures for their specific division to ensure easier operation, subject to the approval of the MCAC.

D. Post Season Advancement

1. NORTHERN DIVISION--Division standings based on a home and away schedule shall determine places. The top four teams shall advance to the State Tournament. The Division Champion will receive~~d~~ the automatic bid into the Region 13B Tournament and will host the next highest finishing North team from the State Tournament.

2. SOUTHERN DIVISION --Division standings based on a home and away schedule shall determine places. The top four teams shall advance to the State Tournament. The top team based on regular season play will receive automatic bid~~s~~ into the Region 13A tournament. The other bid will be the southern division highest finisher at the MCAC tournament who is not the division champion.

E. Division Regulations

1. Conference games will be dual matches - three out of five games. Games will be 25 point rally scoring, deciding games will be 15 points.
2. A double, round-robin schedule will be played.
3. Two trained lines persons will be used for all conference games.
4. Conference matches must be played first in triangular involving other teams.
5. If a triangular match, the team traveling the furthest plays the first two matches, and the home team must play the first and third matches
6. If the triangular involves a non-conference team, the conference match must be played first (3/5 game match).
7. Match times shall be 6:00, 7:00, and 8:00 PM (or 15 minutes following the previous match) for triangular matches.
8. The gymnasium must be set up, ready for play, one hour prior to match time.
9. Conference contests will be played at 6:30 pm on weeknights and noon on Saturdays unless mutually agreed upon.
10. Quadrangular meets held in this division will be two out of three games.
11. Division Ties - For purposes that are official, all ties will be recorded as such. If ties have to be broken for placement and/or entry into tournament, the following procedure will be used.

   a. In the event of a two-way tie for a division championship, the team entered in the #1 position will be determined by the following procedure:
      a. Won-loss records head to head.
      b. If each team won one of the two division games, a playoff game will determine the division champion.

b. In the event of a three-way tie for a division championship, tournament participants will be determined on the basis of:
   a. Won-loss records head to head.
   b. Best record against the next highest division team. If one team has a better record verse the highest remaining team they will be the divisional champions for playoff purposes. If two teams remain tied they will have a playoff game. In the event that all teams remain tied with the same record against the next highest division team you would then look at the teams' record against the next highest division team until you have exhausted all division teams. At that point, if there is still a tie go to Method B in the NAGWS Rulebook to determine the number one seed of a three team playoff. Seeds #2 & #3 would play with the winner playing the #1 seed for automatic entry into the Region tournament. The site of this playoff would be determined by the Conference Coordinator.

c In the event of a four-way tie for a division championship, tournament participants will be determined on the basis of:
   a. Won-loss records head to head.
   b. See 2b.

d. In the event of a five-way tie for a division championship, tournament participants will be determined on the basis of:
   a. Won-loss records head to head.
   b. See 2b.

e. In the event of a tie for second or third place, that does not effect any entry to the state tournament, tournament participants will be determined on the basis of:
   a. Won-loss records head to head
   b. Won-loss record vs champion
   c. Won-loss record vs runner-up
   d. A coin flip to determine the positions.

f. In the event of a four-way tie for second place, tournament participants will be determined by:
   a. Won-loss records head to head.
   b. Won-loss record vs champion.
   c. A draw for the #2 and #3 positions, with the remaining two teams involved in play-off with the winner receiving #4 position and the loser eliminated.

g. In the event of a three-way tie for third place, tournament participants will be determined by:
   a. Won-loss records head to head.
   b. Won-loss record vs champion.
   c. Won-loss record vs runner-up.
   b. A draw for the #3 position, with the remaining two teams involved in a play-off game, with the winner to be #4 position, and the loser eliminated.

h. In the event of a four-way tie for third place, tournament participants will be determined by:
   a. Won-loss records head to head.
   b. Won-loss record vs champion.
   c. Won-loss record vs runner-up.
   d. A draw for two play-off games, with the winners advancing to the state tournament, losers eliminated.

e. Once the winners have been determined from play-off games, a coin flip will determine #3 and #4 positions.

i. In the event of a two-way tie for fourth place, tournament participants will be determined by:
   a. Won-loss records head to head.
   b. If each team won one of the two division games, a play-off game will be held to decide the #4 position.

j. In the event of a three-way tie for fourth place, tournament participants will be determined by:
   a. Won-loss records head to head.
   b. Records vs the champion.
   c. Records vs the runner-up.
   d. Records vs the third place team.
   e. A draw to select the one team eliminated. A play-off game will be held between the other two teams.

k. In the event of a four-way tie for fourth place, tournament participants will be determined by:
   a. Won-loss records head to head.
   b. Record versus division champion.
   c. Record versus runner-up
   d. Record versus third-place team.
   e. Draw two teams for playoff game.

12. In the event a play-off game is needed, it shall be scheduled by mutual consent no later than the ~~Wednesday~~ the Monday preceding the MCAC Tournament at a site determined by a coin flip.
    a. The game may be played at a neutral site by mutual consent.

V. Eligibility

A. NJCAA Eligibility rules shall be followed.

VI. Awards Procedure

A. Statistics for Regular Season

1. Conference will have separate Northern and Southern Division Player of the Week Awards for Hitter, setter, libero of the week and All-Around Player of the Week.
2. A top 10 in each statistical category with no minimum only the top 10 will be listed.
3. Team statistics will be kept for kills per game, assists per game, aces per game, blocks per game, digs per game,

B. Volleyball, All-Division

1. The All-Division Team shall consist of the top sixteen (16) players according to the coaches' voting. There will be eight players selected to the first team and eight to the second team.
2. Each coach will submit up to four players' names, in priority order, from their own team for All-Division to the division playoff host by the Monday (Thursday) preceding playoffs.
3. The coaches vote in priority order, 16-1. Top player is 16. Coaches may not vote for their own players.
4. An All-Division Team nomination form must be used when submitting all division nominations. Nomination form will be found in the handbook.
5. Players will be listed in order of their team placement when there is a tie for a position on the All Division Team.
6. The player who receives the top votes in the All-Division voting will be named All-Division Player of the Year.
7. The All Division and All MCAC Teams will be announced following the MCAC Tournament.

C. Volleyball, All-Tournament

1. That at each state tournament, a 12-player All-Tournament Team will be selected. 2. Each coach will select three of their own players after the first day of competition.
3. The tournament director will select a committee to determine the All-Tournament Team.
4. The team shall be announced and awards be presented after competition of the final match.

D. Volleyball, All-State

1. Teams will be composed of eight players (two teams): first and second team, for a total of 16 players. The top two teams will be submitted for All-Region status.

2. Place in state at finish	Points equated to finish
1	10
2	8
3	6
4	4
5	3
6	2
7	1
8	1

	First Team	Second Team	Total
Division with most points	5	5	10
Division with least points	3	3	6
	8	8	16

If Divisions are tied with points, then the slots will be divided evenly. The Division with the highest place finish would have its' players placed ahead of the other Division's players on the All-State List.

E. Volleyball, Coach of the Year

Coaches will nominate the MCAC Coach of the Year on their All Division nomination form. Voting will then occur at the annual meeting.

VII. State Tournament Policies

A. The MCAC volleyball tournament will be a two day tournament held two weekends prior to the national tournament.

B. The deadline for clearing eligibility for state volleyball tournaments participation shall be the Monday preceding play.

C. The MCAC State Volleyball Tournament will run according to NJCAA Division III rules.

D. Tournament site and dates

1. The 2010 and 2011 site is MN State – Fergus Falls.
2. The 2010 date is Friday, October 22 and Saturday 23.
3. Site preference will given on an alternate basis between North and South divisions each two years

E. Type of Tournament.

1. The tournament will be an 8-team tournament with bracket play.
2. The top four (4) teams from each division will qualify to advance to the tournament.
3. The day prior to the tournament will be available for practice rounds and the Tournament Banquet.
4. The first scheduled match may not begin before 10:00 a.m. Each team shall be guaranteed a 30-minute court warm-up before the first match, and at least20 minutes thereafter.
5. Two certified line judges will be used for all tournament play.
6. The home team shall be decided by a coin toss.

7. The host college will supply balls for tournament play and practice sessions.

F. Tournament Bracket
   1. This will be an 8 team bracket with a consolation round and a 3rd and 4th place game from the winner's bracket teams.
   2. Top Bracket – N #1 vs. S #4, S #2 vs. N #3
   3. Bottom Bracket – N #2 vs. S #3. S #1 vs. N #4

G. Host College
   1. A college wishing to host the MCAC Tournament must apply to the chair before the spring meeting.
   2. It is recommended that the tournament director not be participating as a coach in the tournament.
   3. The tournament director shall be responsible to provide:
      a. Information to major press services and hostess school area news media.
      b. Prepare and distribute tournament program.
      c. Prepare and distribute tournament results.
      d. Tournament news releases (pre-, during, post-).
      e. First aid/medical services/athletic trainer.
      f. Tournament programs to all teams members in the tournament.
      g. The current tournament director should complete a detailed format of all tournament procedures followed and forwarded those by June 1 to the next tournament director.
      h. Crowd security.
      i. The tournament director may provide other services as deemed necessary.
   4. The tournament director shall submit a financial summary to the MCAC Office within two weeks following the tournament.
   5. The tournament director will select a committee to determine the All-Tournament Team.
   6. The Tachikara SV-5W is recommended to be used for season and post-season play.
   7. Banquet
      a. All participating teams must pay for the banquet, whether or not they attend.
      b. A speaker must be arranged for.
      c. The banquet is to be held the Thursday evening before the state tournament.
      d. Coaches involved in the state tournament will meet immediately following the banquet.
   8. Statistics
      a. All tournament teams are to keep their tournament statistics and give them to the tournament director.
      b. Statistics are to be compiled after each state tournament for use in the next program as state tournament records.
   9. Teams shall be allowed to practice in the host school gymnasium the night preceding the tournament. Teams may schedule their practice times in advance.
   10. Host college shall be the only school providing music in the gymnasium.
   11. The host college must provide for the use of laundry facilities after the first day of competition.

H. Tournament Expenses
   1. Game official fees are the only expense covered by the MCAC.
   2. Tournament passes will be distributed as a policy.
   3. The host college will receive all gate receipts.
   4. The host college may retain any money received from concessions.

I. Officials
   1. Recommendations shall be made to the tournament director within one week following the state tournament.
   2. Referees shall be hired according to rating and shall be at least state NAGWS rated officials. Tournament directors are responsible for hiring, assigning, and scheduling of the officials.
   3. Referee and umpire compensation shall be decided by tournament director.

4. Any person affiliated with a team in the tournament shall not officiate a match in which that team is playing. "Affiliate" shall be defined as a staff member, current student, or a student of that school the previous year.

VIII. Division Schedules 2010