

MARCH 22-23 2010 GENERAL ASSEMBLY ANNUAL MEETING MINUTES

Members present: David Alto, Lisa Boxwell, Jim Russell, Dwight Kotila, Nicole Meulemans, Cam Stoltz, Jen Mackay, Micheal Raich, Anna Van Tassel, Jenni Swenson, Todd Thorstad, Paul Peterson, Mike Fury Ric Shrubbs, Mel Millerbernd, Mike Johnson, Justin Lamma Leslie Reed, David Dailey Dan Lind Robert Anderson, Steve King, Stan Cram Dave Lillemon Ron Langrell, Brad LaPlante Jean Musgjerd, Justin Heckenlaible, John Haller, Paul McDonald, Steve Frantz

Monday, March 22, 8:30 AM,

Preliminary MCAC Meeting, Athletic Directors only was called to order by Paul McDonald

Discuss summer MCAC meeting

The consensus of the group that no Summer meeting was needed at this time. If a meeting was needed maybe looking at having the meeting Via ITV to get more participation and hold down the costs for each school.

Set Date and Location of the 2011 General Assembly Meeting

Motion by Kotila to have the 2011 General Assembly meeting hosted by DCTC on March 21-22, 2011 at a site TBA by DCTC

2nd by Pivec

Motion is passed

Survey update on soccer interest

Same schools that currently have soccer with no schools looking to add for 2010-2011

Discussion on Adding and Discontinuing sports

Century is dropping W/M golf and adding baseball and softball for 2010-2011

Vermilion is add W/M golf for 2010-2011

Meeting is adjourned until 2:30 pm

Monday, March 22, 2:30 PM, Full General Assembly

Meeting was called to order by Paul McDonald, Men's Division President

Motion by Haller to Approve 2010 MCAC General Assembly Agenda

2nd by Steve King

Motion is approved

Ken Grosz from Dakota College at Bottineau gave a short presentation on their school wanting to join the MCAC in football. He talked about their mission and the community support for their football program and how he thinks they would be a good fit for our football conference. He was very complementary about how he was impressed with our conference and the conference schools and just wanted to make sure the all the conference schools with football got their proposal to join the MCAC.

Motion by Van Tassel to Approve minutes – 2009 General Assembly March 23-24, 2009

2nd by Lind

Motion is approved

Hall of Fame Report

Mel Millerbernd had one Hall of Fame nominee and that was Anna VanTassel from Hibbing for her 31 years of service for Hibbing CC and also the MCAC. Anna will be retiring at the year of the school year and the MCAC

wishes her good luck in her retirement. Anna was presented a plaque on behalf of the MCAC and Mike Raich had some very nice words to say about Anna and her dedication to Hibbing and the conference and talked about her passion for the helping student/athletes with their academic careers at Hibbing CC.

Treasurer's Report – Justin Heckenlaible
2009-2010 Budget & 2010-2011 Budget and Dues

FISCAL YEAR 2010-2011

PRESENTED MARCH 22, 2010

SPORT	Budgeted Amount 2009-2010	Actual Expenses To Date	Additional Expenses	Difference From Budget	2010-2011 Proposed Budget
Football	\$ 3,565.00	\$ 3,565.00	* see attached		\$ 3,565.00
Volleyball	\$ 3,580.00	\$ 3,580.00			\$ 3,580.00
Golf	\$ -				\$ -
Men's Basketball	\$ 2,310.00	\$ 2,310.00			\$ 2,310.00
Women's Basketball	\$ 3,630.00	\$ 3,630.00			\$ 3,630.00
Wrestling	\$ 1,050.00	\$ 1,050.00			\$ 1,050.00
Baseball	\$ 1,465.00				\$ 2,365.00
Crossover	\$ 900.00				
Weather Contingency	\$ 1,000.00				\$ 1,000.00
Softball	\$ 2,270.00				\$ 2,270.00
Weather Contingency	\$ 1,000.00				\$ 1,000.00
Conference Office Staff	\$ 38,000.00	\$35,675.82			\$ 50,000.00
Awards	\$ 3,000.00	\$ 4,381.50			\$ 3,000.00
Committee Expenses	\$ 1,700.00	\$ 50.44			\$ 1,700.00
MCAC Meetings	\$ 1,860.00				\$ 1,860.00
Marketing	\$ 1,500.00	\$ 1,127.04			\$ 1,500.00
Contingency	\$ 500.00				\$ 500.00
TOTALS	\$ 67,330.00	\$55,369.80			\$ 79,330.00

Estimated balance in checking account at end of fiscal year 2009	\$ 23,429.42
Estimated balance in savings account at end of fiscal year 2009	\$ 18,552.25
Estimated total assets July 1,2010	\$ 41,981.67

2010-2011 Proposed Dues Structure		Dues	Teams	Total
Sport				
Football & Volleyball		\$ 575.00	25	\$ 14,375.00
Wrestling/Basketball/Softball/Baseball		\$ 520.00	62	\$ 32,240.00
Golf		\$ 225.00	16	\$ 3,600.00
General Dues Men & Women		\$ 605.00	34	\$ 20,570.00
From Checking to Balance				\$ 8,545.00
Total				\$ 79,330.00

2009 MCAC Football Classic

Income
\$9985.25

Expenses

Parking Surcharge: \$480
SCSU Field Rental \$ 5500.00 (\$1100/game x 5 games)
Officials \$ 3,300.00
Officials Mileage \$ 544.50
Total \$ 9824.50

2009 MCAC Football Classic Profit/Loss

Income \$9985.25
Expenses \$9824.50
Net Profit \$160.75

2009 MCAC Playoffs

Income
\$4538.00

Expenses

SCSU Rental - \$1100.00
Officials – \$ 660.00 Officials (semifinal # 1)
\$ 660.00 Officials (semifinal #2)
\$258.50 Mileage (Semifinal #1)
\$ 0.00 Mileage(Semifinal #2)
\$ 660.00 Officials (Championship)
\$ 76.96 Mileage (Championship)
Coaches Mtg \$ 240.68

TOTAL \$3656.14

2009 MCAC Playoffs Profit/Loss

Income \$4538.00
Expenses \$3656.14
Net Profit (\$881.86)

2009 MCAC Football Summary

Income

MCAC Football Dues \$3,565.00
MCAC KO Classic Gate \$9958.25
MCAC State Championship Gate \$4538.00
Total Revenue \$18061.25

Expenses

MCAC KO Classic \$9824.50
MCAC State Tournament \$3656.41
Total Expenses: \$13,480.91

Profit/Loss

Total Revenue \$18061.25
Total Expense \$13,480.91
Net Profit: \$4580.

Prior Seasons Carryover Balance \$343.80
Remaining Football Balance: \$4924.14

General Assembly Discussion Items

Forfeiture Fee's

Paul McDonald checked with several area conferences (NSIC,MIAC, Iowa Conferences) about what they do on forfeitures and their fees and he came up with the language below to add to our forfeiture fee language.

Proposal is to have this addition to forfeiture language:

Motion from the Executive Committee that if the offending team would like to have their case reviewed by the Executive Committee, they may appeal in writing and forward it to the Executive Committee Chair within fifteen working days of the forfeiture.

2nd by Van Tassel

Motion passes

Review of MCAC operating code and individual sport code update process

Anna Van Tassel gave an update on the process of getting all the sport codes in the same format for ease of finding information. All the sports have been updated and no major changes just a lot of housekeeping items.

MCAC Strategic Plan and Business Plan discussion and Update on February meeting with Presidents

Ron Langrell talked about the interaction with the Presidents in February and talked about the work on the sport and MCAC operating codes were in the process of being updated.

Review of the coordination of the conference by the host school and the positive review and improved scores from the previous year.

President's gave the feedback that they wanted a improved chain of communication and that they felt it as getting better up and down the chain of communication.

President's asked for a how to justify your athletic program packet of information that they could use to review. Justin is going to ask all athletic coordinators to complete the packet and send to their President and also send it to the conference office.

MCAC Trainer/EMT requirement

Mike Johnson from Itasca brought this item up with the struggles that some schools have finding a adequate covered for some of their events. It is both a issue of cost and availability of a trainer/emt

The current language in the handbook is the following:

The host college shall provide a certified trainer, doctor, or EMT for all MCAC contests. Colleges unable to comply shall provide the MCAC office with a written contingency plan.

Scott Goings from the Office of the Chancellor should be contacted and see what is the standard of care for each sport the MCAC sponsors.

The discussion lead to say as long as the school has a written contingency plan for coverage and communicates the plan to the conference office and the opposing school they should be ok.

Ejection policy and procedures for all sports

The conference office has not been getting copies of ejection forms so the conference office would like the same form that is faxed to the region office also sent to the conference office.

Motion by Lamppa that when an ejection happens the form be sent both to the region office and the conference office

2nd by Fury

Motion passes

All MCAC sports teams to follow the NJCAA practice start dates

This item was brought up by Jean Musgjerd as a discussion item that some sports like basketball is going with the NJCAA start dates and wanted to know why the rest of the MCAC sports are not using the NJCAA start dates

The item as tabled and sent back to the coaches of each sport are to vote on whether they want to change their start date and come back to the general assembly with proposal on start date for next year's meeting

Motion by Fury to accept the April 14th 2009, May 12th 2009, June 9th 2009 MCAC Executive Committee Minutes

2nd by Lind

Motion passes

Baseball Report was given by Justin Lamppa

Items of note from the coaches meeting would be the following:

New Make-up policy for games

New 9 team state tournament format

New conference realignment

Coaches minutes come as a motion for approval

2nd by Lillemon

Motion passes

Softball Report was given by Todd Thorstad

New region format for 13A and 13B is not accepted into the minutes

Coaches minutes come as a motion for approval

2nd by Mike Raich

Motion is approved

Motion by Lind to adjourn for the day

2nd by Kotila

McDonald calls meeting to order on Tuesday, March 23, 8:30 AM

Fury motioned to approve the September 3rd 2009 and October 13th 2009 Executive Meeting Minutes

2nd by Anna Van Tassel

Motion is approved

Motion by Lillemon to approve November 10th, 2009 MCAC Executive Committee Minutes

2nd by Dan Lind

Motion is approved

Volleyball Report Update as given by Leslie Reed

The 2010 Volleyball state tournament will be held at M-State Fergus Falls

Coaches minutes are a motion to be approved

2nd by Milerbernd

Motion is approved

Football Report update given by Brad Laplante

1st day of practice is 8-6-10 and the state championship game is 11-7-10 at St. Cloud State

Northstar bowl discussion

The bowl game is probably going to go away without the backing of the \$500 per school according to Brad Laplante

General Assembly suggestion to have a email vote from the football coaches voting on the \$500 to go to the bowl game team from MCAC. The football coaches should also have a conversation with their President to see the level of commitment and have Steve King contact the MCAC Executive Committee with the results of voting for approval.

Athletic Trainer available before and after the game

Answer was to have trainer check in with team before the game and also check in the visiting team after the game to make sure everyone is ok and does not need to be checked out before ride home.

Football coaches minutes with above clarifications is a motion to be approved by coaches.

2nd by Steve King

Motion is approved.

Golf Report update given by Jim Russell

Just wanted to make sure that Golf stays in the Fall for qualifying

2nd by Van Tassel to accept the golf report

Motion passes

Motion by Van Tassel to accept the December 8th, 2009 MCAC Executive Committee Minutes

2nd by Russell

Motion is accepted

Motion by Raich to accept the January 12th, 2010 MCAC Executive Committee Minutes

2nd by Lillemon

Motion is accepted

Motion by Van Tassel to accept the February 9th 2010 MCAC Executive Committee Minutes

2nd by Jim Russell

Motion is accepted

Men's Basketball Report update given by McDonald

Central Lakes is moving to the Southern Division

Anoka Ramsey is the host for the state tournament for the next 2 years

Make-up date proposal was not accepted so it will be removed from the approved minutes

Minutes come as a motion to approve

2nd by Lillemon
Motion is approved

Women's Basketball Report update given by Mike Fury

Update on discussion on region 13A and 13 B qualification and what can possibly get done to have best 2 teams advance to regional tournaments. This was tabled until answer on if the region qualifiers can be based on seeds that come out of the state tournament.

Coaches minutes come as a motion for approval
2nd by Mike Raich
Motion is passed

Wrestling Report- update given by Mike Fury

- 70% rule should be enforced on both D-I and D-III schools.
- North Central District loses 10 extra qualifiers in 2011, more than likely these kids will be from one of the MCAC schools. This is a disadvantage to the MCAC schools in this region.
- Need to look at keeping the National Tournament in the North Central District between Des Moines and Rochester, this would ensure the extra qualifiers and representation of the MCAC.

Itasca will host the 2011 North Central District Tournament on 2-13-10

Coaches minutes come as a motion for approval
2nd by Mike Fury

Motion is accepted

Motion by Mike Johnson to approve March 1st 2010 MCAC Executive Committee Minutes
2nd by Milerbernd
Motion is accepted

Discussion on the Vision-Philosophy-Future of the MCAC

What is the Division 3 philosophy

What is the 5 and 10 year plan for the MCAC so the conference knows and member schools know

Motion by Mike Raich to have the contact the Office of the Chancellor and Todd Harmeday to have him coordinate with some strategic planning to look at the MCAC and its goals-vision-mission

2nd by Mike Johnson
Motion is accepted

Representation groups for this planning group should be the following: Presidents, Executive Committee, students, and also ask for Todd's input on any other members

Other items that need to be researched by the conference office to report back to General Assembly:

1. Do we hold to that any MNSCU school that adds a sport must be at the division 3 level or if the conference has enough schools that sponsor a sport to make it a conference sport do all MNSCU schools have to be that level also?

- Expansion for the MCAC and the possibility of adding schools outside the state of Minnesota. What are the \$ costs, what are the legal hurdles to have schools outside of Minnesota, what are other issues related to becoming similar to the Northern Sun Intercollegiate Conference with schools from different states.

Unfinished business from Day One Agenda Items

Motion by Van Tassel to approve Dues Structure for 2010-2011

2nd by Kotila

Motion is approved

Motion to nominate Mike Fury for Women’s Vice President, Paul Peterson for Women’s Vice-President, Justin Lamppa Men’s Vice-President

2nd by Jim Russell

Motion is accepted

Administrative Representative Election for the 2010-2011 is as follows

President-Ron Langrell

Vice President- Steve Crittenden

At-large Position-Stan Cram

At-large Position-Mike Johnson

At-large Position-Jenni Swanson

MCAC OFFICERS for 2010-2011

WOMEN

<u>POSITION</u>	<u>PERSON</u>	<u>COLLEGE</u>	<u>TERM ENDS</u>
President	Mike Fury	MN West	2011-12
Vice President	Paul Peterson	Hibbing	2010-11

MEN

President	Paul McDonald	Vermilion	2010-11
Vice President	Justin Lamppa	Itasca	2010-11

JOINT

MCAC Coordinator	Justin Heckenlaible	Minnesota West
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EXECUTIVE COMMITTEE

President	Ron Langrell	Riverland	2010-11
Vice President	Steve Crittenden	Northland	2010-11
At-large Position	Stan Cram	Rochester	2010-11
At-large Position	Mike Johnson	Itasca	2010-11
At-large Position	Jenni Swanson	Ridgewater	2010-11
Men’s Division	Paul McDonald	Vermilion	2010-11

Men's Division	Justin Lamma	Itasca	2010-11
Women's Division	Mike Fury	MN West	2011-12
Women's Division	Paul Peterson	Hibbing	2010-11
Region 13 Women	Jean Musgjerd	Rochester	
Region 13 Men	Jay Pivec	Minneapolis	(non-voting)
MNSCU Rep.	Steve Frantz		
MCAC Coordinator	Justin Heckenlaible	MN West	

2010-2011 MEN'S DIVISION STANDING COMMITTEES

1. Football
Paul McDonald, Chr. - Vermilion
Dan Lind – Mesabi Range
Jeff Linder – MN West
Steve King – Fergus Falls
2. Basketball
Jim Russell, Chr.-Central Lakes
Brian LaPlante-Rochester
Brad Laplante-Rochester
Tom Stackpool - Mesabi
3. Baseball
Justin Lamma, Chr. – Itasca
Joel Barta-Ridgewater
Tom Yelle – Anoka Ramsey
Steve Hucke--Rochester
4. Wrestling
Bob Purcell, Chr. – Minnesota West
Todd Thorstad-Ridgewater
Randy Rager - Rochester
Tim Setala- Itasca

2009-2010 WOMEN'S DIVISION STANDING COMMITTEE

1. Volleyball
Mel Millerbernd, Chr. - Rainy River
Jane Peterson– Central Lakes
Carolyn Bell-Rochester
Helen Jahr - Riverland
2. Basketball
Mike Fury, Chr. – Minnesota West
Jen Mackay-Fond Du Lac
Dan Zbosnik – Mesabi Range
Carrie Ogdahl - Ridgewater
3. Softball, Fast Pitch
Todd Thorstad, Chr. - Ridgewater
Bill McBride - Itasca
Dieter Humbert – Rainy River
Dave Lillemon—Riverland

2009-2010 JOINT STANDING COMMITTEE

1. Golf

Jim Russell, Chr. – Central Lakes
Brian LaPlante – Rochester
Ron Wood-Minnesota West

2. Nominating Committee

Mel Millerbernd, Co-Chr. - Rainy River
Dave Lillemon – Co-Chr. - Riverland

3. Hall of Fame

Mel Millerbernd, Chr. – Rainy River
Paul McDonald Vermilion

Soccer

Cam Stoltz, Chr.-Dakota County
Deb Hare-Rochester
Dwight Kotila-Century
Sonar Dogan-Riverland

Motion by Lind to accept the Standing Committee changes

2nd by Lamppa

Motion passes

Motion by Steve King to adjourn the MCAC General Assembly Meeting

2nd by Dan Lind